



## R&R Mobile Resource Unit Request Form

Please complete the below and email your request to [msccrr@ext.msstate.edu](mailto:msccrr@ext.msstate.edu).

Event Name:	
Requesting Agency:	
Event Date(s):	
Event Address:  Description of designated parking area that is pre-approved by the event and has easy access for the mobile unit (please provide pictures if possible)	
Requested time frame (up to 4 hours) for the mobile unit to be present:	
Special needs for the mobile unit to meet the goals of the event:	
Who will be in attendance (pre-service teachers, child care teachers/providers, parents, administrators):	
Agency contact name and number (contact needs to be the person we can reach in case of emergency/assistance with the location):	
Date submitted:	
Requestor name and contact:	

*Please ensure your request is submitted at least two weeks before your event. Kindly allow up to three (3) business days for us to respond to your request. Please note that events may be canceled due to inclement weather as safety is our top priority. We kindly request one adult for every 5 children at events.*

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### ***Staff Use Only:***

Approved by (Director, Project Director, or Project Manager):

R&R Driver/Staff assigned to mobile unit event:



*MS LIFT is a program of the Mississippi Department of Human Services.  
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